

World Bank Project: Improving Resilience and Resilience Impact of National Land and Geospatial Systems

## Country Action Plan Template

*Country Name*

*Country Action Plan 201X-202X*

**1. INTRODUCTION**

Briefly explain the national and local context by discussing why land resilience is important for the country.

**2. GOVERNMENT EFFORTS TO DATE**

Provide a brief narrative of key government initiatives to date that work towards integrating national land and geospatial information with disaster risk management processes. This section should explain how the new action plan builds on any previous action plans (if relevant) and related efforts to strengthen land resilience.

**3. CAP DEVELOPMENT PROCESS**

Describe the CAP development process, highlighting how you collaborated with stakeholders from a range of organizations and disciplines.

**4. ACTION ITEMS**

Use the template below for each action item in the plan. Each action item must be specific, clear and succinct.

Action Item Template	
Action Item Start and End Date (e.g. 30 October 2018 – 30 October 2020)	
Lead implementing agency	
Other involved agencies/actors	
	Action item description
What is the problem that the action item will address?	<ul style="list-style-type: none"><li>Describe the social, economic, political, or environmental problem addressed by the action item. When available include baseline data and contextual facts.</li></ul>
What is the main objective or strategic goal to be addressed by the action item?	
What is the action item?	<ul style="list-style-type: none"><li>Describe what the action item entails, its expected results and overall objective.</li></ul>

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<p>How will the action item contribute to solve the problem?</p>	<ul style="list-style-type: none"> <li>▪ Describe how the action item will contribute to solve the problem or change government practice towards tackling the problem.</li> </ul> <p><i>In order to do this, explain how the action item will be implemented. You should provide a clear description of how the milestones listed below will achieve what the action item sets out to do and obtain the expected results that will contribute to solving the problem.</i></p>	
<p>Additional information</p>	<p>Use this optional space to provide other useful information, for example:</p> <ul style="list-style-type: none"> <li>▪ Action item budget</li> <li>▪ Link to other government programs or initiatives</li> <li>▪ Link to other relevant plans</li> <li>▪ Link to Sustainable Development Goals</li> </ul>	
<p>Milestone Activity with a verifiable deliverable</p>	<p style="text-align: center;">Start Date</p>	<p style="text-align: center;">End Date</p>

### Comments for filling the Template

- Action plans should be written in plain language within minimal use of jargon or technical terms
- Focus on the quality of action items rather than quantity. Between 5 to 15 ambitious action items is ideal. Where multiple action items address the same policy issue, they should be grouped as individual milestones under a single action item.
- The expected length of each action item is approximately half a page. A few paragraphs that clearly state the specific action or reform the organizations are going to undertake should suffice.

Successful action plans have individual action items that conform to the SMART principles:

- **Specific**: The action item precisely describes the problem it is trying to solve, the activities it comprises and the expected outcomes.  
*State exactly what you want to achieve. Can you break a larger task down into smaller items?*
- **Measurable**: It is possible to verify the fulfillment of the action item. Where action items have multiple sub-items, they are broken into clear, measurable milestones.  
*Establish clear definitions to help you measure if you're reaching your goal.*

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- Answerable: The action item clearly specifies the main implementing agency, the coordinating or supporting agencies where relevant, and if necessary, other civil society, multilateral, or private sector partners who have a role in implementing the action item.
- Realistic: The action item should be able to be met with the resources available and within the assigned time frame.  
*Be sure to consider obstacles that may need to be overcome.*
- Time-bound: The action item clearly states the date when it will be completed, as well as dates for milestones, benchmarks and any other deadline.